

# Rancho Adobe Fire Protection District

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11000 Main Street  
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**Until further notice, all regularly scheduled Board meetings will be held via teleconference. Information will be provided on how to call in on the day of the Board meeting. This information will be posted and kept updated on our website.**

## **Rancho Adobe Fire District's January 2022 Regular Board Meeting Teleconference Information:**

Regular Board Meeting of January 19, 2022  
Wed, Jan 19, 2022 7:00 PM - 9:00 PM (PST)

**Please join my meeting from your computer, tablet or smartphone.**  
<https://global.gotomeeting.com/join/661183765>

**You can also dial in using your phone.**  
United States: [+1 \(571\) 317-3122](tel:+15713173122)

**Access Code:** 661-183-765

### **NOTICE & AGENDA OF THE REGULAR BOARD MEETING JANUARY 19, 2022 — 7:00 P.M. COTATI FIRE STATION - #1 EAST COTATI AVE. COTATI, CALIFORNIA**

<p><b>Assistance for the Disabled:</b> If you are disabled in any way and need accommodation to participate in the meeting, please call Jennifer Bechtold, Board Clerk, at 707-795-6011 for assistance so the necessary arrangements can be made.</p>
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#### **I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

*To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the Chair in conformity with Board Meeting Policy Provisions 5010.100-5010.103 and 5010.110.*

#### **II. ORAL AND WRITTEN COMMUNICATIONS**

- A. Citizen Business/Public Comments on Items not appearing on Agenda — *Public is advised to limit discussion to one presentation per individual. Please observe the time limit of 4 minutes. Please state your name and address for the record before making your presentation.*  
**NOTE:** *Any item raised by a member of the public which does not appear on the agenda but which may require Board action shall be referred to District staff for investigation and disposition unless the item requires action to be taken by the Board at the meeting during which it was raised and constitutes an emergency, or the need to take such action arose after the posting of the agenda within the meaning of Government Code Section 54954.2(b).*
- B. Correspondence and/or Presentations

#### **III. APPROVAL OF MINUTES**

- A. Regular Meeting of December 15, 2021

*(Continued on next page)*

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**JANUARY 19, 2022 — 7:00 P.M.**  
**COTATI FIRE STATION - #1 EAST COTATI AVE**  
**COTATI, CALIFORNIA**

Page 2

**IV. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.*

A. Ratification of Checks Issued

**V. ADMINISTRATIVE COMMUNICATIONS**

- A. Chief's Report
- B. Director Reports
- C. Committee Reports
  - a. Finance/Budget
  - b. Negotiations
  - c. Equipment
  - d. Legislative
  - e. Chief's Evaluation
  - f. Long Range Planning
  - g. Capital Improvements
- D. Firefighters' Association Report
- E. Firefighter's Union Report

**VI. UNFINISHED BUSINESS**

- A. Discussion and Approval of Easement Agreement with Petaluma Valley Groundwater Sustainability Agency

**VII. NEW BUSINESS**

- A. Resolution R-7 Authorizing Remote Teleconference Meetings January 19, 2022 through February 19, 2022
- B. Discussion on Contract and General Conditions Templates for Station 2 HVAC Replacement
- C. Discussion on Five-Year Budget Plan
- D. Review and Discussion on Annual Debt Transparency Report Policy
- E. Discussion and Approval to Open Zero Balance Account (ZBA) with Summit State Bank *(Staff Report by Jennifer Bechtold)*
- F. Discussion and Approval to Remove Leonard Thompson as Signer on Summit State Bank Account and Add Fire Chief Anthony Gossner as Signer *(Staff Report by Jennifer Bechtold)*

**VIII. DIRECTION ON FUTURE AGENDA ITEMS**

**IX. ADJOURNMENT**

Certificate of Posting of the Agenda: I declare under penalty of perjury under the laws of the State of California that I am employed by the Rancho Adobe Fire District and that I caused this agenda to be posted on the bulletin boards at Station 1 (Cotati), Station 2 (Penngrove), Station 3 (Liberty), Cotati City Hall and the Penngrove U.S. Post Office on January 13, 2022.

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Jennifer Bechtold, Clerk of the Board