

# Rancho Adobe Fire Protection District

11000 Main Street  
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Penngrove, California 94951

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**NOTICE & AGENDA OF THE REGULAR BOARD MEETING  
JANUARY 15, 2020 — 7:00 P.M.  
COTATI FIRE STATION - #1 EAST COTATI AVE.  
COTATI, CALIFORNIA**

**Assistance for the Disabled:** If you are disabled in any way and need accommodation to participate in the meeting, please call Jennifer Bechtold, Board Clerk, at 707-795-6011 for assistance so the necessary arrangements can be made.

**I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**

*To speak on any item under discussion by the Board on this agenda, you may do so upon receiving recognition from the Chair. Time limitations on public testimony may be imposed at the discretion of the Chair in conformity with Board Meeting Policy Provisions 5010.100-5010.103 and 5010.110.*

**II. ORAL AND WRITTEN COMMUNICATIONS**

- A. Citizen Business/Public Comments on Items not appearing on Agenda — *Public is advised to limit discussion to one presentation per individual. Please observe the time limit of 4 minutes. Please state your name and address for the record before making your presentation.*  
**NOTE:** *Any item raised by a member of the public which does not appear on the agenda but which may require Board action shall be referred to District staff for investigation and disposition unless the item requires action to be taken by the Board at the meeting during which it was raised and constitutes an emergency, or the need to take such action arose after the posting of the agenda within the meaning of Government Code Section 54954.2(b).*
- B. Correspondence and/or Presentations

**III. APPROVAL OF MINUTES**

- A. Regular Meeting of December 18, 2019

**IV. CONSENT CALENDAR**

*Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed from the Consent Calendar and will be considered separately.*

- A. Ratification of Claims and Journal Vouchers

**V. ADMINISTRATIVE COMMUNICATIONS**

- A. Chief's Report  
B. Director Reports  
C. Committee Reports  
    a. Finance/Budget  
    b. Negotiations  
    c. Equipment  
    d. Legislative  
    e. Chief's Evaluation  
    f. Long Range Planning  
D. Firefighters' Association Report  
E. Firefighter's Union Report

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**VI. UNFINISHED BUSINESS**

- A. Review of Board of Directors Applications, Interviews and Possible Appointment of New Board Member
- B. Discussion on Addition of Signers to Summit State Bank Account
- C. Review and Discussion on Revised Rancho Adobe Fire Protection District Employee Handbook

**VII. DIRECTION ON FUTURE AGENDA ITEMS**

**VIII. ADJOURNMENT**

Certificate of Posting of the Agenda: I declare under penalty of perjury under the laws of the State of California that I am employed by the Rancho Adobe Fire District and that I caused this agenda to be posted on the bulletin boards at Station 1 (Cotati), Station 2 (Penngrove), Station 3 (Liberty), Cotati City Hall and the Cotati & Penngrove U.S. Post Offices on January 10, 2020.

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Jennifer Bechtold, Clerk of the Board