

Rancho Adobe Fire Protection District

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**MINUTES OF THE REGULAR BOARD MEETING
MAY 15, 2019 — 7:00 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE.
COTATI, CALIFORNIA**

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

President, Brian Proteau, called the Regular Board Meeting to order at 7:00 p.m. The agenda for this meeting was posted on May 10, 2019.

Roll Call:

Directors Present: Mark Hemmendinger, Brian Proteau, Carla Grube, Leslie Cozad (arrived at 7:04 p.m.), Nole Pacheco, Michael Gadoua

Directors Absent: Harold Griffith

Minutes Conducted by: Jennifer Bechtold

II. ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Business/Public Comments on Items not appearing on Agenda

There was no public comment.

B. Correspondence and/or Presentations

There was no correspondence.

III. APPROVAL OF MINUTES

A. Regular Meeting of April 17, 2019

Motion moved by Mr. Pacheco and seconded by Mr. Gadoua.
Motion Carried: Aye 5 No 0 Abstain 0 Absent 2

IV. CONSENT CALENDAR

A. Ratification of Claims and Journal Vouchers

Motion moved by Mr. Hemmendinger and seconded by Mrs. Grube.
Motion Carried: Aye 5 No 0 Abstain 0 Absent 2

V. ADMINISTRATIVE COMMUNICATIONS

A. Chief's Report

Chief Thompson reported the following items:

- 1.) 134 incidents in April and 64 of those were EMS calls.
- 2.) Annual inspections are being held this week for personnel, personal safety equipment and quarters.
- 3.) A Region 9 meeting was held yesterday for all departments.
- 4.) ALS interface training is being held in May with Cathy Dooyes. The use of enhanced skills and equipment was successful in reviving a 15-year old patient.
- 5.) Wildland refresher training is in progress, pack tests, evolutions, shelter deployment, off-road course. Red cards will be issued upon completion.
- 6.) Three part-time firefighters have completed their probationary testing this past month. The nine and 12-month testing continues.
- 7.) Several live fire-training drills for personnel are being developed and crews participated in an MCI drill at Casa Grande High School.
- 8.) Two staff members attended the Fire Mechanics spring academy.
- 9.) Five companies have been contacted for bids on the asphalt replacement at station 2 and only Ghillotti Bros. has returned a quote of \$54,000. We are waiting for quotes from the other companies.
- 10.) Carpet installation at station 2 has been completed
- 11.) The rear apron of station 1 is being replaced due to failure. All work is being donated and performed by district personnel and cement work will be done by in-house staff.
- 12.) Chief Weihman is scheduling a COPE class for Cotati in July.
- 13.) Vegetation management is beginning with the training of our part-time inspectors. First notices will be sent out this month and inspections will begin in June.

B. Director Reports

Mr. Hemmendinger commented that the SCFDA meeting was held a couple weeks ago and they obtained permission to elect a representative to the SLG. It was decided Joe Petersen, a director from Gold Ridge, would serve in this role. He will report back to the SCFDA.

C. Committee Reports

a. Finance/Budget

Mr. Proteau noted that we are reviewing the preliminary budget tonight in addition to looking at the staffing increases for the coming year.

b. Negotiations

Mrs. Grube stated that we will be discussing negotiations in closed Session this evening.

c. Equipment

No report filed.

d. Legislative

Mr. Gadoua commented that AB 1400 is being introduced and essentially broadening the definitions to firefighting injuries and exposure.

e. Chief's Evaluation

There was no report filed.

f. Long Range Planning

Mr. Hemmendinger has begun working on the budget projections for the next five years and has completed fiscal year 20/21. He added the additional staff we wish to have in place that year in addition to those added in FY 19/20. At the end of the fiscal year, his figures show a \$150K to the good. The preliminary budget for next year is showing around \$196K to the good but does not account for any changes to salaries. The FY 21/22 will be the first year potentially without the casino funds. The offset of the parcel tax increase will assist with this loss, but with everything going on, we may go into the red. We will need to start factoring in increases and other things, and may need to slow hiring and other expenses. Mr. Hemmendinger factored in a 2.5-3% CPI on the new parcel tax, which may be a bit high, and a 3% increase in property taxes. He warned we are going to have to remain careful with our budget.

Mr. Hemmendinger will be meeting with Mrs. Bechtold at 2 p.m. next Tuesday to review the five-year projections and will provide some better figures in early June. The next budget meeting is scheduled for 3:30 p.m. on May 29th and a LRPC meeting will be held on June 11 at 3 p.m.

D. Firefighters' Association Report

No report filed.

E. Firefighter's Union Report

No report filed.

VI. UNFINISHED BUSINESS

A. Discussion on Replacing Roof at Liberty Fire Station

There has still be no communication from the roofing company and at this point, we will assume that we will only have the standard one-year warranty.

B. Discussion of Sonoma State Funding

Mr. Gadoua reported that Mr. Gullixon has not responded back about another meeting.

Public Hearing was opened at 7:24 p.m.

VII. PUBLIC HEARING

A. Presentation and Discussion on Preliminary Budget FY 19/20 (1st Reading)

Mr. Hemmendinger noted that until we know more from negotiations, there really isn't much work we can do on the budget. We are now showing almost \$197K to the good.

Public Hearing was adjourned at 7:29 p.m.

VIII. DIRECTION ON FUTURE AGENDA ITEMS

- Resolution to establish a live scan account with DOJ and FBI.
- Appointing legal counsel for the District.

Closed Session was opened at 7:32 p.m.

IX. CLOSED SESSION

- A. Pursuant to Government Code §54957.6, the Board will hold a closed session for the following reason: CONFERENCE WITH LABOR NEGOTIATORS. District Subcommittee: Carla Grube, Michael Gadoua and Leslie Cozad
Employee Organization: Paid Firefighters Union
Action Taken: No action taken.
- B. Pursuant to Government Code §54957.6, the Board will hold a closed session for the following reason: CONFERENCE WITH LABOR NEGOTIATORS. District Subcommittee: Carla Grube, Michael Gadoua and Leslie Cozad
Employee Organization: Administrative Manager
Action Taken: No action taken
- C. Pursuant to Government Code §54957.6, the Board will hold a closed session for the following reason: CONFERENCE WITH LABOR NEGOTIATORS. District Subcommittee: Carla Grube, Michael Gadoua and Leslie Cozad
Employee Organization: Battalion Chief's
Action Taken: No action taken.
- D. Pursuant to Government Code §54956.9, the Board will hold a closed session for the following reason: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.
Name of Case: Boldt vs. Rancho Adobe Fire Protection District.
Action Taken: Case has been settled through mediation.

Closed Session was adjourned at 9:06 p.m.

X. ADJOURNMENT

With no further business to discuss, the Regular Board meeting was adjourned at 9:09 p.m.

Motion moved by Mr. Gadoua and seconded by Mrs. Cozad.

Motion Carried: Aye 6 No 0 Abstain 0 Absent 1

Date Approved: 6/19/19