

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
RANCHO ADOBE FIRE PROTECTION DISTRICT
OF SONOMA COUNTY, STATE OF CALIFORNIA,
ADOPTING A PRELIMINARY BUDGET FOR THE 2022/2023 FISCAL YEAR

WHEREAS, on June 15, 2022, the Board opened the Public Hearing and on this 15th day of June 2022, continued said Public Hearing for consideration of the preliminary proposed budget for fiscal year 2022/2023.

NOW, THEREFORE, BE IT RESOLVED that the Board has approved the preliminary budget operating expenditures in the amount of \$7,433,374.00 and capital improvements expenditures of \$1,015,000.00 for fiscal year 2022/2023.


BE IT FURTHER RESOLVED the Board approved the preliminary revenue budget of \$7,420,119.00 for fiscal year 2022/2023.

The foregoing resolution was introduced this 15th day of June 2022 by Director Hemmendinger who moved its adoption, and seconded by Director Proteau, and adopted on a roll call vote by the following vote:

Director Peterson absent Director Cozad absent
Director Hemmendinger aye Director Herman aye
Director Proteau aye Director Gadoua aye

AYES: 4 NOES: 0 ABSTAIN: 0 ABSENT: 2

WHEREUPON, the Chair declared the foregoing resolution adopted, and SO ORDERED.



CHAIR

Attest: 
Clerk of the Board

PRELIMINARY BUDGET FY 2022-2023

PRELIMINARY OPERATING BUDGET FY 2022/2023

CODE	EXPENSES ACCOUNT	2021/2022 FINAL BUDGET	2021/2022 ACTUALS TO 4/30/22	2022/2023 PRELIMINARY	DIFFERENCE
5910	Permanent Positions	\$ 2,931,200.00	\$ 2,284,304.36	\$ 3,100,000.00	\$ 168,800.00
5911	Part-Time Staffing	\$ 275,000.00	\$ 347,463.21	\$ 386,000.00	\$ 111,000.00
5912	Shift Cov. for Vac/Sick Leave	\$ 650,000.00	\$ 658,762.40	\$ 651,000.00	\$ 1,000.00
5914	FLSA	\$ 105,000.00	\$ 66,097.05	\$ 95,000.00	\$ (10,000.00)
5918	BLS Ambulance Staff	\$ 56,000.00	\$ 19,785.39	\$ 67,000.00	\$ 11,000.00
5922	Social Security Taxes	\$ 6,500.00	\$ 3,469.60	\$ 5,000.00	\$ (1,500.00)
5923	PERS Retirement	\$ 860,000.00	\$ 815,553.24	\$ 330,000.00	\$ (530,000.00)
5924	Medicare	\$ 58,000.00	\$ 48,786.24	\$ 56,100.00	\$ (1,900.00)
5930	Health Insurance	\$ 550,000.00	\$ 464,852.61	\$ 614,000.00	\$ 64,000.00
5931	Disability Insurance	\$ 11,000.00	\$ 8,874.00	\$ 11,000.00	\$ -
5932	Dental Insurance	\$ 32,000.00	\$ 25,754.88	\$ 32,000.00	\$ -
5933	Life Insurance	\$ 4,600.00	\$ 3,540.42	\$ 5,000.00	\$ 400.00
5934	Vision Care Ins.	\$ 5,400.00	\$ 4,114.67	\$ 5,000.00	\$ (400.00)
5935	Unemployment Ins.	\$ 7,000.00	\$ 4,176.74	\$ 7,000.00	\$ -
5936	Retiree Insurance	\$ 16,200.00	\$ 16,200.00	\$ 18,000.00	\$ 1,800.00
5940	Worker's Comp Ins.	\$ 205,500.00	\$ 204,818.40	\$ 190,000.00	\$ (15,500.00)
	TOTAL SALARY/BENEFIT	\$ 5,773,400.00	\$ 4,976,553.21	\$ 5,572,100.00	\$ (201,300.00)
6020	Clothing/Personal Supplies	\$ 28,000.00	\$ 21,042.45	\$ 37,000.00	\$ 9,000.00
6022*	Safety Clothing	\$ 101,000.00	\$ 46,428.89	\$ 90,000.00	\$ (11,000.00)
6040	Communications	\$ 35,000.00	\$ 19,958.53	\$ 25,000.00	\$ (10,000.00)
6045	Pagers and Radios	\$ 43,000.00	\$ 24,227.30	\$ 36,000.00	\$ (7,000.00)
6060	Food	\$ 3,000.00	\$ 3,096.00	\$ 3,000.00	\$ -
6080	Household Expense	\$ 15,000.00	\$ 9,524.38	\$ 12,000.00	\$ (3,000.00)
6100	Property and Liability Insurance	\$ 160,000.00	\$ 136,980.02	\$ 213,291.00	\$ 53,291.00
6140	Maintenance - Other Equipment	\$ 12,000.00	\$ 8,628.14	\$ 12,000.00	\$ -
6150	Bad Debt Expense (A/R Write Offs)	\$ 11,000.00	\$ 8,540.45	\$ 11,000.00	\$ -
6155	Apparatus Maintenance	\$ 60,000.00	\$ 51,103.50	\$ 60,000.00	\$ -
6165	SCBA Maintenance	\$ 3,000.00	\$ 2,445.44	\$ 3,500.00	\$ 500.00
6180	Building Maintenance	\$ 55,000.00	\$ 27,057.40	\$ 24,000.00	\$ (31,000.00)
6260	Medical Supplies	\$ 15,000.00	\$ 11,621.27	\$ 42,813.00	\$ 27,813.00
6261	ALS Medical Expense	\$ 20,000.00	\$ -	\$ 25,000.00	\$ 5,000.00

CODE	EXPENSES ACCOUNT	2021/2022		2022/2023		DIFFERENCE
		FINAL BUDGET	ACTUALS TO 4/30/22	PRELIMINARY		
6280	Memberships	\$ 11,500.00	\$ 8,866.72	\$ 12,000.00	\$ 500.00	\$
6400	Office Supplies	\$ 3,000.00	\$ 2,966.36	\$ 3,000.00	\$	\$
6401	Office Supplies - Equipment	\$ 8,000.00	\$ 1,997.87	\$ 9,000.00	\$ 1,000.00	\$
6410	Postage and Shipping	\$ 2,000.00	\$ 1,161.66	\$ 2,000.00	\$	\$
6430	Printing Services	\$ 1,500.00	\$ 121.55	\$ 1,000.00	\$ (500.00)	\$
6461	Operational Expense	\$ 8,000.00	\$ 2,148.44	\$ 8,000.00	\$	\$
6463	Fire Prevention Expense	\$ 6,000.00	\$ 1,907.15	\$ 3,800.00	\$ (2,200.00)	\$
6470	Weed Abatement Expense	\$ -	\$ -	\$ -	\$ -	\$
6500	Prof/Spcl Svcs - PAYROLL FEES	\$ 5,600.00	\$ 3,503.10	\$ 5,000.00	\$ (600.00)	\$
6526	Dispatch Services - REDCOM	\$ 9,800.00	\$ 22,603.56	\$ 22,000.00	\$ 12,200.00	\$
6587	LAFCO	\$ 7,292.00	\$ 7,292.00	\$ 7,500.00	\$ 208.00	\$
6590	Contracted Fire Marshal Services	\$ 15,000.00	\$ 10,850.00	\$ 15,000.00	\$	\$
6595	Administrative Contract - Petaluma FD	\$ 76,640.00	\$ 38,279.52	\$ -	\$ (76,640.00)	\$
6596	CQI Expense	\$ 17,500.00	\$ 1,364.81	\$ 17,500.00	\$	\$
6605	New Hire Expenses	\$ 12,500.00	\$ 18,615.00	\$ 10,350.00	\$ (2,150.00)	\$
6610	Legal Services	\$ 3,000.00	\$ 20,338.42	\$ 5,000.00	\$ 2,000.00	\$
6630	Audit Services	\$ 13,000.00	\$ 12,500.00	\$ 7,950.00	\$ (5,050.00)	\$
6635	Bank Fees (charges for customers using CCs)	\$ 275.00	\$ 253.08	\$ 250.00	\$ (25.00)	\$
6650	Health Services	\$ 12,000.00	\$ 6,187.00	\$ 8,000.00	\$ (4,000.00)	\$
6654	Wellness Program	\$ 6,000.00	\$ -	\$ 6,000.00	\$	\$
6800	Public-Legal Notices	\$ 500.00	\$ 622.00	\$ 700.00	\$ 200.00	\$
6820	Rent/Lease Equipment	\$ 7,500.00	\$ 6,087.59	\$ 7,500.00	\$	\$
6823	Rental-Hydrants/Water	\$ 500.00	\$ 384.00	\$ 500.00	\$	\$
6880	Small Tools	\$ 6,000.00	\$ (795.30)	\$ 6,000.00	\$	\$
6881	Safety Equipment	\$ 32,000.00	\$ 9,794.56	\$ 40,000.00	\$ 8,000.00	\$
6889	Computer Software and Equipment	\$ 56,200.00	\$ 50,705.35	\$ 64,000.00	\$ 7,800.00	\$
7000	Special Dist. Expense	\$ 500.00	\$ 160.00	\$ 500.00	\$	\$
7005	Election Expense	\$ -	\$ -	\$ -	\$ -	\$
7120	In-Service Training	\$ 65,000.00	\$ 19,775.68	\$ 45,000.00	\$ (20,000.00)	\$
7201	Gas & Oil	\$ 50,000.00	\$ 41,232.85	\$ 60,000.00	\$ 10,000.00	\$
7300	Transportation/Travel	\$ 5,000.00	\$ 17,172.49	\$ 5,000.00	\$	\$
7320	Utilities	\$ 48,000.00	\$ 40,520.05	\$ 50,000.00	\$ 2,000.00	\$
	TOTAL SERVICE & SUPPLY	\$ 1,050,807.00	\$ 717,269.28	\$ 1,017,154.00	\$ (33,653.00)	\$

CODE	EXPENSES ACCOUNT	2021/2022 FINAL BUDGET	2021/2022 ACTUALS TO 4/30/22	2022/2023 PRELIMINARY	DIFFERENCE
7910	Long Term Loan Prin.	\$ 54,141.00	\$ 54,140.91	\$ 55,807.00	\$ 1,666.00
7930	Long Term Loan Int	\$ 9,576.00	\$ 9,575.89	\$ 7,910.00	\$ (1,666.00)
7940	POB Principal	\$ -	\$ -	\$ 255,000.00	\$ 255,000.00
7945	POB Interest	\$ 70,000.00	\$ 38,083.23	\$ 130,694.00	\$ 60,694.00
*	TOTAL OTHER EXPENSES	\$ 133,717.00	\$ 101,800.03	\$ 449,411.00	\$ 315,694.00
8510	Building & Facility Improvements	\$ 390,000.00	\$ 46,395.95	\$ 353,000.00	\$ (37,000.00)
8511	New Capital Equipment	\$ 26,000.00	\$ 27,533.25	\$ -	\$ (26,000.00)
8540	Durable Medical Equipment	\$ 35,000.00	\$ -	\$ -	\$ (35,000.00)
8560	New Equipment - Apparatus	\$ 295,000.00	\$ 178,128.73	\$ 90,000.00	\$ (205,000.00)
8561	Equipment - Office	\$ 9,300.00	\$ 4,775.45	\$ -	\$ (9,300.00)
*	TOTAL FIXED ASSETS	\$ 755,300.00	\$ 256,833.38	\$ 443,000.00	\$ (312,300.00)
	TOTAL EXPENDITURES	\$ 7,713,224.00	\$ 6,052,455.90	\$ 7,481,665.00	\$ (231,559.00)

CODE	DESCRIPTION REVENUE	2021/2022 FINAL BUDGET	2021/2022 ACTUALS TO 4/30/22	2022/2023 PRELIMINARY	DIFFERENCE
1000	Property Taxes	\$ 4,036,000.00	\$ 3,866,100.48	\$ 4,171,571.00	\$ 135,571.00
1001	CY Direct Charges	\$ 2,145,000.00	\$ 2,017,189.20	\$ 2,213,000.00	\$ 68,000.00
1008	RDA Increment	\$ 100,000.00	\$ 22,620.91	\$ 192,000.00	\$ 92,000.00
1011	Property Tax Administrative Fee	\$ (35,000.00)	\$ (47,607.64)	\$ (35,000.00)	\$ -
1014	Property Taxes - RDA Increment	\$ -	\$ -	\$ -	\$ -
1015	RDA Pass-Through	\$ -	\$ -	\$ -	\$ -
1016	RDA Allocation	\$ -	\$ -	\$ -	\$ -
1017	RDA Escrow Account	\$ -	\$ -	\$ -	\$ -
1020	CY Supplemental Taxes	\$ 77,000.00	\$ 59,998.91	\$ 80,000.00	\$ 3,000.00
1040	Unsecured Property Taxes	\$ 121,000.00	\$ 115,857.80	\$ 126,000.00	\$ 5,000.00
1042	Cost Reimbursement	\$ -	\$ -	\$ -	\$ -
1061	PY Direct Charges	\$ 15,000.00	\$ 16,913.36	\$ 15,000.00	\$ -
	TOTAL PROPERTY TAXES	\$ 6,459,000.00	\$ 6,051,073.02	\$ 6,762,571.00	\$ 303,571.00
1700	Interest on Pooled Cash	\$ 800.00	\$ 444.19	\$ 4,000.00	\$ 3,200.00
	USE OF PROPERTY:	\$ 800.00	\$ 444.19	\$ 4,000.00	\$ 3,200.00
2081	State - Highway Reimbursements	\$ -	\$ -	\$ -	\$ -
2404	State Reimbursements	\$ -	\$ 83.24	\$ -	\$ -

2440	State - HOPTR	\$	23,000.00	\$	10,896.05	\$	22,000.00	\$	(1,000.00)
2500	Grant Revenues	\$	-	\$	-	\$	-	\$	-
2589	State Revenues - Strike Teams	\$	300,000.00	\$	1,012,483.75	\$	300,000.00	\$	-
	INTERGOV. REVENUES	\$	323,000.00	\$	1,023,463.04	\$	322,000.00	\$	(1,000.00)
3600	Other Misc. Revenues - Fire Marshal Services	\$	4,000.00	\$	3,370.00	\$	4,000.00	\$	-
3601	Finance/Late Charges - Cost Recovery	\$	4,000.00	\$	4,173.21	\$	4,000.00	\$	-
3641	Fire Services - Casino Contract	\$	230,000.00	\$	185,036.00	\$	180,048.00	\$	(49,952.00)
3661	Fire Control Services - Cost Recovery	\$	30,000.00	\$	16,012.04	\$	20,000.00	\$	(10,000.00)
3665	Ambulance Service	\$	80,000.00	\$	29,115.31	\$	80,000.00	\$	-
3670	Weed Abatement	\$	8,000.00	\$	1,696.00	\$	4,000.00	\$	(4,000.00)
3682	City Contracts - RP Auto Aid	\$	36,000.00	\$	18,083.14	\$	37,000.00	\$	1,000.00
3700	Copy Fees	\$	300.00	\$	560.00	\$	500.00	\$	200.00
	CHARGES FOR SERVICE:	\$	392,300.00	\$	258,045.70	\$	329,548.00	\$	(62,752.00)
CODE	DESCRIPTION		2021/2022		2021/2022		2022/2023		DIFFERENCE
	REVENUE		FINAL BUDGET		ACTUALS TO 4/30/22		PRELIMINARY		
4000	Unspent Funds from Previous Fiscal Year	\$	562,000.00	\$	-	\$	-	\$	-
4010	Transfer To/From Reserves	\$	(28,276.00)	\$	-	\$	-	\$	-
4040	Misc. Services - Other	\$	2,000.00	\$	6,135.71	\$	2,000.00	\$	-
4100	Workers Comp Reimbursements	\$	-	\$	8,088.58	\$	-	\$	-
4102	Donations/Reimbursements	\$	-	\$	-	\$	-	\$	-
4116	Insurance Reimbursements	\$	-	\$	-	\$	-	\$	-
4600	Sale of Fixed Asset	\$	-	\$	-	\$	-	\$	-
	MISC. REVENUES	\$	535,724.00	\$	14,224.29	\$	2,000.00	\$	(533,724.00)
	TOTAL REVENUES:	\$	7,710,824.00	\$	7,347,250.24	\$	7,420,119.00	\$	(290,705.00)

Rev's Minus Expenses	\$	(2,400.00)	\$	1,294,794.34	\$	(61,546.00)	\$	(59,146.00)
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* Denotes reduction from Prop IV Limits

Expenditures less reduction of Prop IV	\$	6,948,665.00
Prop IV Limit for 22/23	\$	7,712,561.00
Difference	\$	763,896.00

2022/2023 FY Rev's Less Exp's	\$	(61,546.00)
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PRELIMINARY CAPITAL IMPROVEMENTS BUDGET FY 2022/2023

	2022 - 2023 Capital Expenditures	2023 - 2024 Capital Expenditures ⁽¹⁾	2024 - 2025 Capital Expenditures ⁽¹⁾	2025 - 2026 Capital Expenditures ⁽¹⁾
Beginning Capital Reserves	\$ 1,282,263.00	\$ 146,263.00	\$ 246,263.00	\$ (53,737.00)
Replacement 9183	\$ 700,000.00			
Replacement Chassis 9132	\$ 120,000.00			
HVAC Upgrades Stations 1,3	\$ 195,000.00			
Remodel Station 2	\$ -			
Replacement Type 3, 9160			\$ 400,000.00	
Replacement Type 3, 9162				
Total Capital Expenditures	\$ 1,015,000.00	\$ -	\$ 400,000.00	\$ -
Ending Capital Reserves	\$ 267,263.00	\$ 146,263.00	\$ (153,737.00)	\$ (53,737.00)
Reserve Additions/Subtractions	\$ (121,000.00)	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
CarryOver	\$ 146,263.00	\$ 246,263.00	\$ (53,737.00)	\$ 46,263.00

⁽¹⁾ Projected