

Rancho Adobe Fire Protection District

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**MINUTES OF THE REGULAR BOARD MEETING
APRIL 17, 2019 — 7:00 P.M.
COTATI FIRE STATION - #1 EAST COTATI AVE.
COTATI, CALIFORNIA**

I. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

President, Brian Proteau, called the Regular Board Meeting to order at 7:00 p.m. The agenda for this meeting was posted on April 12, 2019.

Roll Call:

Directors Present: Mark Hemmendinger, Brian Proteau, Carla Grube, Leslie Cozad, Nole Pacheco, Harold Griffith, Michael Gadoua

Minutes Conducted by: Jennifer Bechtold

Mr. Proteau commented that a matter came up today that will require the addition of a closed session item.

II. ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Business/Public Comments on Items not appearing on Agenda

There was no citizen business.

B. Correspondence and/or Presentations

There were no presentations and correspondence was in Board packets.

III. APPROVAL OF MINUTES

A. Regular Meeting of March 20, 2019

Motion moved by Mr. Hemmendinger and seconded by Mrs. Cozad.
Motion Carried: Aye 7 No 0 Abstain 0 Absent 0

IV. CONSENT CALENDAR

A. Ratification of Claims and Journal Vouchers

Motion moved by Mr. Hemmendinger and seconded by Mrs. Grube.
Motion Carried: Aye 7 No 0 Abstain 0 Absent 0

V. ADMINISTRATIVE COMMUNICATIONS

A. Chief's Report

Chief Thompson reported the following items in his report:

- 175 calls last month
- Training has been completed on advanced EMT skills and new equipment has been placed on apparatus. We are working to get image trend up and running.
- This past week we had a large live fire training session with staff involved from PFD and RAFD. Chief Thompson gave special thanks to BC Wandel for all his work on this.
- This fiscal year we received \$100K in funding from the County for a Zone 9 training coordinator. Retired PFD BC Jeff Holden has been hired to staff this position. A meeting will be held in May to finalize ideas.
- Annual SCBA testing has been completed by our in-house techs saving us a lot of money.
- There is still a leak in the app bay at station 2 and we continue to try to determine the source.
- We need to replace the concrete at the rear of station 1 on the apron.
- A scene re-enactment was recently completed following the water tender accident in 2017. BC Wandel and a couple of our engineer's worked with the attorney's and specialists to gather further information to assist with our case.
- The Captain's assessment was held and five people passed. The candidates had their Chief's interview and Chief Thompson has ranked them. Robert Nappi will be promoted as Captain immediately and Chris Foss is in background currently to replace his position. Two of the outside prospective Captains are also in background, which will take around six weeks to complete. These candidates will also go through a psych test and polygraph.
- We continue to work on our image trend system that we are switching over to from Firehouse. This is a great system and we are hoping to transition by July.
- We have applied for Safer Grant, which is meant to help fund some of the costs of hiring firefighters. We will not know the outcome until at least September or October.
- The County has provided us with some funding for vegetation management so we will continue with our processes from last year in the unincorporated areas.
- Chief's inspection of the whole department will be held in May.
- Chief Thompson thanked Mr. Pacheco for his assistance with prop in Petaluma.

B. Director Reports

No report filed.

C. Committee Reports

a. Finance/Budget

There will be a budget meeting tomorrow at station 2 at 3:00 p.m. Mrs. Bechtold mentioned that we are anticipating about \$140K in additional property tax funds over what we had budgeted this year. We should be receiving those funds soon.

b. Negotiations

No report filed.

c. Equipment

No report filed.

d. Legislative

No report filed.

e. Chief's Evaluation

No report filed.

f. Long Range Planning

Mr. Hemmendinger commented the LRPC met on April 2nd and made the following decisions: add three Captain's in the 1st quarter of FY 19/20 for station 3, then by the 3rd quarter, add an additional three FF/paramedics. In the following year, FY 20/21, we will hire an additional three FF/EMTs. The group also discussed the Safer Grant and maintaining capital improvements based on increased staffing. Without any increases in payroll, capital improvements or apparatus purchases, the rough estimate is that we might be \$450K to the good next fiscal year. BC Taylor also brought up that we would like to keep a small cadre of part-time firefighters to draw from in the future.

D. Firefighters' Association Report

Captain Tim Caldwell reported that the 5th Tuesday that was scheduled for April 2nd has been moved to May 7th and will be held at the Penngrove Park. A team has been formed to play stickball on April 27th at the Butter and Eggs Day parade. The Association has also put a softball team together. The Guns and Hoses fundraising hockey game will be held April 28th at the Snoopy Ice Center and BC Weihman and Captain Nappi will represent RAFD. The FY 2019/2020 Association board was installed at the awards dinner.

E. Firefighter's Union Report

No report filed.

VI. UNFINISHED BUSINESS

A. Discussion on Replacing Roof at Liberty Fire Station

Mr. Proteau has been calling and calling trying to get a hold of the contractor at Stronger Building Services but has not been able to reach them or receive a return phone call. He will continue to pursue this.

B. Discussion of Sonoma State Funding

Mr. Gadoua has been out of town lately and until he has more information from LAFCO, he is not prepared for another meeting with Mr. Gullixon at SSU.

Mr. Hemmendinger would like to know why our taxpayers are paying twice for service provided free to SSU and asked Mr. Gadoua to include this question in his next meeting.

VII. DIRECTION ON FUTURE AGENDA ITEMS

- First review of the FY 19/20 preliminary budget.

Closed Session was opened at 7:19 p.m.

VIII. CLOSED SESSION

- A. Pursuant to Government Code §54957.6, the Board will hold a closed session for the following reason: CONFERENCE WITH LABOR NEGOTIATORS. District Subcommittee: Carla Grube, Michael Gadoua and Leslie Cozad
Employee Organization: Paid Firefighters Union
Action Taken: None

- B. Pursuant to Government Code §54957.6, the Board will hold a closed session for the following reason: CONFERENCE WITH LABOR NEGOTIATORS. District Subcommittee: Carla Grube, Michael Gadoua and Leslie Cozad
Employee Organization: Administrative Manager
Action Taken: None

- C. Pursuant to Government Code §54957.6, the Board will hold a closed session for the following reason: CONFERENCE WITH LABOR NEGOTIATORS. District Subcommittee: Carla Grube, Michael Gadoua and Leslie Cozad
Employee Organization: Battalion Chief's
Action Taken: None

- D. Pursuant to Government Code §54956.9, the Board will hold a closed session for the following reason: CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.
Name of Case: Boldt vs. Rancho Adobe Fire Protection District.
Action Taken: The Board has given proxy to Chairman Proteau to sign release documents on behalf of the district.

Closed Session was adjourned at 8:05 p.m.

IX. ADJOURNMENT

With no further business to discuss, the Regular Board meeting was adjourned at 8:07 p.m.

Motion moved by Mr. Gadoua and seconded by Mrs. Cozad.
Motion Carried: Aye 7 No 0 Abstain 0 Absent 0

Date Approved: 5/15/19